

Northern Hills Area CASA
Board of Directors Meeting Agenda
Thursday, March 9, 2023 @ 12:00 p.m. MT
Spearfish Chamber of Commerce
106 W. Kansas Street
Spearfish, SD 57783

I. Call to Order

II. Introduction of Prospective Board Members and NHCASA Team

III. Approval of Agenda

IV. Minutes

Consider/approve the regular meeting minutes of February 9, 2023.

V. President's Report (Michaela Anderson)

VI. Treasurer's Report (Tiffany Even)

A. Consider/approve the financial reports from January 2023.

B. The 2022 year-end financials should be ready for distribution by mid-March.

VII. Committee Reports – Refer to updated list with addition of Dueling Pianos committee.

A. Finance (Tiffany Even, Chair)

1. Adopt-A-CASA Idea with Sponsors and Monthly Giving Opportunities

B. Fundraising (Adam Mayden, Marathon Liaison; Nicole McCourt, Bike Race Liaison)

C. Board Development (Staci Miller, Chair)

D. Building/Lease

E. Human Resources (Natalie Owens, Chair)

F. Marketing

G. Dueling Pianos (Clair Garvin Grable, Chair)

VIII. Director's Report

IX. Action Items

A. Remove Kate Kelley as an authorized signature on the financial accounts. All other signers remain the same.

B. NHCASA Security Issue: Authorize request for proposals to have front and back doors fixed, as installed improperly.

X. Motion to go into Executive Session

A. Consider new board member, Kanda Guthmiller.

XI. Resume Regular Meeting

XII. Action Item

A. Vote on new board member.

XIII. Adjournment

XIV. Group BOD Photo for NHCASA Wall and Website

The next board meeting will be **April 13, 2023**.

Attachments:

- February 2023 Minutes
- January 2023 Financial Report
- Director's Report
- Updated Committees
- Updated 2023 Calendar
- Average Annual Cost Breakdown of CASA Volunteer
- NHCASA Website Tutorial for BOD Access to Documents
- 2023 NHCASA BOD Contact Information-Terms (*Please check for accuracy.*)